

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

Monday 12th December 2016

Present:

Cllr. Joanna Symons (Chairman)
Cllr. James Bunn
Cllr. Jenny Hughes
Cllr. James Rushton
Cllr. John Tompkins

Others: Jacky Bannerman (Parish Clerk)
County Councillor Penny Channer

Public: 0

1939. Welcome Cllr. Joanna Symons welcomed those present to the meeting.

1940. Apologies For Absence were received from Cllr. Peter Warren and Cllr. Mark Durham.

1941. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Cllr. Jenny Hughes declared a Pecuniary interest in Planning Application HOUSE/MAL/16/01353 as her spouse has a business relationship with the applicant. Cllr. James Bunn declared a Non-Pecuniary interest in planning application HOUSE/MAL/16/01353 as the applicant is a close friend. There were no other interests declared and the register was duly signed.

1942. Public Forum There were no members of the public present.

1943. To approve the Minutes of Ordinary Parish Council Meeting held on Monday 14th November 2016. The minutes were approved as a true record of the meeting and duly signed.

1944. Matters Arising from Minutes

1944.1 Air Cmdre. Sismore memorial bench on Bell Meadow. Clerk has spoken to Martin Sismore who is progressing with the bench (weather permitting) and will continue to liaise.

1944.2 ECC re: Flytipping/New rules at civic amenity sites. Clerk confirmed that a letter has been written detailing councillors concerns.

1944.3 Gate at Bell Meadow – Await information from UK Power Networks.

1944.4 Village Hall Storage - Cllr. Warren reported that the Village Hall committee have agreed in principle that a room could be used for storage of documents. Work to make the room dry and aired would need to be undertaken along with the provision of fireproof storage units. Cllr. Bunn and Cllr. Rushton to investigate second hand units. It was agreed that long-term this would make a good place to store historic village documents but consideration to the possible costs of works to make the area suitable is required.

1945. Planning – APPLICATIONS

1945.1 HOUSE/MAL/16/01353 Holly Lodge, Hop Garden Lane

Demolition of double garage outbuilding and replacement with cartlodge.

Councillor Hughes having declared an interest left the meeting room during the discussion.

Councillors considered that the design was suitable but were disappointed with the material selection which does not adhere to the emerging Village Design Statement. They would have preferred the use of indigenous materials. Councillors agreed to support the application and ask the clerk to also make the above comments in the response.

Councillor Hughes came back into the meeting room.

1946. Planning – DECISIONS

1946.1 HOUSE/MAL/16/01075 Barnfield, Spring Elms Lane

APPROVE (DEL)

Proposed 2 no single storey rear extensions.

1946.2 OUT/MAL/14/01103 Maldon West

APPROVE

Outline application for up to 1000 dwellings, an employment area of 3.4 hectares (Use Classes B1, B2 and B8 uses), a local centre (Use Classes A1-A5, B1a, C2, C3, D1 and D2 uses), a primary school, two early years and childcare facilities, general amenity areas and formal open space including allotments,

sports playing fields, landscaping, sustainable drainage measures including landscaped storage basins and SuDs features, vehicle accesses onto the existing highway network and associated infrastructure. Land South Of Wycke Hill And Limebrook Way Maldon Essex

1947. Other Planning Matters

- 1947.1 Woodham Walter Conservation Area Consultation. No information to report.
- 1947.2 Woodham Walter Village Design Statement. Some updates and upgrades to maps has been completed in preparation for the information from the Conservation Area.
- 1947.3 Enforcement update. Clerk to enquire about existing cases. Clerk to make enquiries about an historic case for Lodge Farm to check on the outcome.
- 1947.4 LDP - Cllr. Tompkins reported that he had read through responses on the MDC website as a result of the consultation and was pleased to note that concerns raised by Woodham Walter Parish Council sit very well in the consultation document.

1948. Payments The following payments were authorised and cheques duly signed.

- 1948.1 E-on –Monthly DD £20.01 (inc. 0.95 VAT)
- 1948.2 A&J Lighting Solutions – Monthly DD £23.94 (inc. £3.99 VAT)
- 1948.3 Mrs J Bannerman - Clerks Salary 28 hours & Allowance £341.72
- 1948.4 HMRC ¼ ly payment £86.40
- 1948.5 Society of Local Council Clerks Annual Subscription £93.00 *
- 1948.6 Association of Local Council Clerks Annual Subscription £10.00 *

* Councillors agreed that these subscriptions are essential tools for the work of Parish Clerk

- 1948.7 D.W. Maintenance £70.00

1949. Other Financial Matters

- 1949.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
14-Nov-16	Balance			10376.36
05-Dec-16	Interest Received	1.35		10377.71
12-Dec-16	Transferred to Community A/C 60978876		600.00	9777.71
Community Account				
14-Nov-16	Balance			586.69
12-Dec-16	Transferred from Business Reserve A/C 40622818	600.00		1186.69
12-Dec-16	December Debits		645.07	541.62

1949.2 Budget 2017/18 Councillors are looking at budget considerations. Cllr. Durham has confirmed there is no cap this year but this cannot be ruled out in the future. Councillors are concerned that the reserves do not diminish and are therefore considering that it is likely there will be a 15% increase in the precept, this will mean the annual cost of the Parish Council per Band D property in the village will be £52.22 which is up £6.56. The budget will be finalised and ratified at the January Parish Council meeting.

1950. Reports Of The District Councillor County Councillor Penny Channer reported that an Extra-ordinary Planning meeting had approved the Heybridge garden suburb; The Local Development Plan will begin Examinations in Public on 10th January. The inspector will direct proceedings, there is a draft timetable and information on the MDC website. There has been a change in the definition of Gypsy & Travellers so that it is now clear what this means and there is now clarity on numbers; There have been more staff changes at the council including in the Planning Department.

1951. Other Council Matters

- 1951.1 Woodham Walter Common – There is no information to report.
- 1951.2 Bell Meadow Village Association – There is no information to report.
- 1951.3 Allotments Association – There is no information to report.
- 1951.4 Emergency Plan – the document has been completed.
- 1951.5 Annual Parish Meeting – Clerk to arrange the date.

1952. Consultations/Questionnaires

1952.1 **Local Bus Network Review Consultation – November 2016 (Including Service 31A)**
 Proposal: To withdraw Service 31A which serves Woodham Walter. This is the bus which departs Monday to Friday from Woodham Walter at 0725 to Chelmsford returning to Woodham Walter at 1804.

Reason for change: The service is currently exceeding the maximum funding level per passenger journey. Consultation Deadline : 3rd January 2017 Links to the survey and information have been uploaded on to the website. Clerk has paper copies of the survey. There has been only 1 response to the Parish Council from parishioners regarding this proposal.

1953. Highways

1953.1 There are a number of on-going highways issues which clerk is pursuing.

1953.2 Noted works to Memorial Garden opposite Fort Cottage/The Bell. It is understood that the works which took place were to address drainage issues – further work is expected.

1953.3 Annual Inspection – clerk to try and arrange a meeting with Highways inspectors, failing this Cllr. Tompkins, Cllr. Symons and Clerk will complete.

1954. Local Issues

1954.1 Bell Meadow/Playground. There was nothing to report and the book was duly signed.

1954.2 Footpaths Report. Cllr Warren reported that the rotten bridge on FP14 (Between Church/Wilderness Woods) as been reported, inspected and added to the maintenance scheduled.

1954.3 School Report. The school await the results of a recent Ofsted inspection. Clerk to arrange Playground meeting.

1954.4 Crime/Police Report. No information to report.

1954.5 Litter - No information to report.

1954.6 Broadband. Next Working Party meeting – Tuesday 13th December at 8pm, Women’s Club.

1954.7 Vehicle Activated Sign – Cllr. Durham to investigate further.

1954.8 Street Light – Top Road – clerk to report that the street light is not working properly.

1955. Matters Raised by Local Residents

1955.1 Parking at Rectory Road - Email received from resident regarding parking difficulties at Rectory Road with request that the grassed area be set aside for parking. Councillors will discuss formally at the next meeting. Initial response was that whilst councillors understand the frustrations they would not want to lose this important green area; the area belongs to MOAT housing not the Parish Council; it would be prohibitively expensive.

1956. Correspondence

1956.1 Various items of correspondence emailed to councillors/in the drop box – I have now saved the .msg items as pdf documents which hopefully should solve the problem.

1956.2 Christmas card from Priti Patel MP

1957. Points of Information

1957.1 Cllr. Hughes reported that she is investigating the possibility of an event for villagers to come and see her lambs.

1958. Date of Next Parish Council Meetings:

Date of next Ordinary Parish Council Meeting Monday 9th January 2017 at 8pm in Women’s Club.

Signed

Meeting ended at 9.10pm

Dated