

## MINUTES

Minutes of Extra Ordinary Meeting of Woodham Walter Parish Council.  
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

**Monday 30<sup>th</sup> November 2015**

### **Present:**

Cllr. Peter Warren  
Cllr. James Bunn  
Cllr. Mark Durham  
Cllr. James Rushton  
Cllr. Joanna Symons  
Cllr. John Tompkins

Others: Jacky Bannerman (Parish Clerk)  
District Cllr. Henry Bass (In attendance from 8.30pm)

Public: 0

**1669. Welcome** Cllr. Warren welcomed those present to the meeting.

**1670. Apologies for Absence** were received and accepted from Cllr. Angus Neale.

**1671. Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

There were no interests to declare and the register was duly signed.

**1672. Public Forum** There were no public present.

### **1673. Planning – APPLICATIONS**

#### **1673.1 COUPA/MAL/15/01170 Falconers Lodge, Oak Farm Road**

Prior approval for a proposed change of use of a building from office use (class B1 (a)) to a dwelling house (class C3).

Discussions concluded that the parish council object to the application. The development should not be permitted because it is thought that the building sits within the site for the scheduled monument and would therefore be contrary to policy. Further, it is outside the defined settlement area of the village in an unsustainable location and will take away an existing business use and employment potential from the area.

Councillors were concerned to advise MDC that should they be minded to approve the application that there should be a condition attached to any permission that links the building to the main house and states that it remains ancillary to the use of the dwelling house.

### **1674. Planning – General**

Cllr. Durham and Cllr. Bass informed that MDC are due to change the rules regarding Parish Council responses in order to allow 28 days instead of 21 for responses. This news was welcomed by councillors as it will be unusual that an additional planning meeting will need to be called in future. It was also noted that the response form is due to be changed and that the Parish trigger rules are currently being looked at.

### **1675. Date of Next Parish Council Meetings:**

Date of next Ordinary Parish Council Meeting Monday 14<sup>th</sup> December 2015 at 8pm in Women's Club.

Signed

**Meeting ended at 8.40pm**

Dated