

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

Monday 9th March 2015

Present:

Cllr. Peter Warren
Cllr. Mark Durham
Cllr. James Rushton
Cllr. Joanna Symons
Cllr. John Tompkins

Others: Jacky Bannerman (Parish Clerk)
District Councillor Henry Bass
County Councillor Penny Channer (in attendance from 9.10pm)

Public: None

1474. Welcome Cllr Peter Warren welcomed those present to the meeting.

1475. Apologies For Absence Apologies were received and accepted from Cllr. James Bunn and Cllr. Angus Neale.

1476. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Cllr. Mark Durham disclosed a Pecuniary Interest in agenda item 8.1. The Planning Application FUL/MAL/15/00047 as the applicant is his employer. It was agreed that agenda item 8.1 would be moved to the end of the meeting when Cllr. Durham would leave the meeting room. There were no other issues declared. The register was duly signed.

1477. Public Forum There were no members of the public present.

1478. To approve the Minutes Of Parish Council Meeting Held On Monday 9th February 2015
It was noted that the date on the minutes was incorrect stating 11th February and should read 9th February. This was duly changed. The minutes were then approved as a true record of the meeting and duly signed.

1479. Matters Arising from Minutes of 9th February 2015

1479.1 Vehicle Activated Sign. Letter received from Bell Meadow Village Association confirming the awarding of a grant of £2000 towards the sign. Investigations on-going.

1480. Official Council Business

1480.1 Election of Vice Chairman. Cllr. Peter Warren nominated Cllr. Joanna Symons, the nomination was seconded by Cllr. Mark Durham. There were no other nominations and all councillors were in agreement that Cllr. Symons be duly elected to the position of Vice Chairman.

1480.2 Declaration of Acceptance of Office – Cllr. John Tompkins signed his acceptance of office form. It was noted that he has completed the Register of interests on the Maldon District Council website.

1480.3 Election of Parish Councillor Allotment Representative. Cllr. Peter Warren nominated Cllr. James Rushton, the nomination was seconded by Cllr. John Tompkins. There were no other nominations and all councillors were in agreement that Cllr. Rushton be duly elected to the position of Allotment Association representative.

1481. Planning – APPLICATIONS

1481.1 FUL/MAL/15/00047 Land adj. Whitegates, Herbage Park Road
Residential development comprising 11 dwellings.

Discussion took place at the end of the meeting after Cllr. Durham had left the meeting room due to his Declared Interest. It was noted that this application has been received but the response of the Parish Council will be decided at an Extraordinary Meeting which is being convened for the purpose on Wednesday 18th March at 8pm in Woodham Walter Village Hall.

The plans have been circulated to all councillors and Cllr. Peter Warren will carry out the neighbour consultations. It was agreed there will be a public forum for comments to be received followed by the usual closure of the meeting to the public in order that councillors can resolve the parish council response.

1481.2 OUT/MAL/14/01160 Land adj. Spring Elms Farm, Spring Elms Lane.
Outline application for removal of two former poultry sheds and erection of one dwelling and detached garage.

Application has been amended by the submission of supporting information in relation to the Lawful Use of the site. It was noted that there is currently a discrepancy as to whether the site is brownfield or agricultural in nature and it is up to the applicant to supply evidence in support of the claim that it is a brownfield site. If accepted that the evidence proves it is a brownfield site this can be used as material evidence in determining the application. Councillors had no further response to the application.

1482. Planning – DECISIONS There were no decisions.

1483. Other Planning Matters

1483.1 Cllr. Durham informed of a procedural matter regarding Woodham Mortimer Parish Council.

1483.2 It was noted that parts of Woodham Walter (e.g. Church/Bell) are still on the list of areas to allocate as Conservation Areas but the designation would not happen in 2015.

1484. Payments The following payments were authorised and cheques duly signed.

1484.1 e-on –Monthly DD

1484.2 A&J Lighting Solutions – Monthly DD

1484.3 Mrs J Bannerman - Clerks Salary/Allowance/Holiday pay

1484.4 HMRC ¼ly payment

1485. Other Financial Matters

1485.1 Summary of Accounts to date

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
09-Feb-15	Balance			5460.90
02-Mar-15	Interest Received	0.74		5461.64
09-Mar-15	Transferred to Community A/C 60978876		600.00	4861.64

Community Account

09-Feb-15	Balance			518.45
20-Feb-15	WW Allotments Assoc. (Repayment of NSALG subs)	55.00		573.45
09-Mar-15	Transferred from Business Reserve A/C 40622818	600.00		1173.45
09-Mar-15	March Debits		635.66	537.79

1485.2 Estimated final reserves for 2014/15 £5399.43. The end of the financial year is 31st March, after which clerk will begin work on the accounts.

1485.3 Party Tents – Cllr. Bunn continues to investigate bags and tie down kits/sourcing pegs& rope. As spring looms the tie down kits/pegs need purchasing before bookings start.

1485.4 Receipt of payment from WW Allotments Association regarding NSALG membership fees.

1486. Report Of The District Councillor

Cllr. Durham reported that several major planning applications were currently being decided by the full council in order to offer an even handed approach; The council will find out on May 8th whether the LDP has been judged as sound by the inspector; Maldon High Street has begun it's trial of a street market on Monday mornings. The top of the high street is closed off except to bus's and deliveries; Improvements at the Leisure Centre continue to schedule; A recent tourism summit was well received; the contract has been signed for the Adventure Golf facility at Prom Park.

1487. Other Council Matters

1487.1 Village Design Statement progress report. Cllr. Tompkins reported that the VDS is currently in the consultation phase. Clerk to send out reminder email. After the Annual Parish Meeting the document will be firmed up and then sent to Maldon District Council for comment. If the MDC LDP goes to plan then the VDS should tie in nicely.

1487.2 Woodham Walter Common - follow up comment raised by Patricia Herrmann in VDS response regarding the Essex Wildlife Trust management arrangement. Clerk to locate original files of information for Cllr. Tompkins to review.

1487.3 Annual Parish Report & Meeting – the draft report has been completed and subject to a couple of additions and alterations is due to be sent to the printer in the next couple of days. Clerk will then distribute copies to councillors for delivering to properties in Woodham Walter. The agenda was duly signed by the Chairman and will be issued in accordance with statutory rules.

1488. Consultations/Questionnaires

1488.1 ECC – Equalities Strategy. Cllr. Rushton has assessed and responded accordingly.

- 1488.2 MDC – Consultation for advice services. Cllr. Symons continues to assess and respond.
1488.3 ECC – Bus Consultation – Cllr. Warren has assessed and sought a response from bus user.
1488.4 Hatfield Peverel PC – Neighbourhood Plan area. Clerk has responded that we would like to be included as consultees. Cllr. Tompkins will act as the point of contact for information.
1488.5 Langford & Ulting Neighbourhood Plan – Pre-submission draft is completed and ready for comments from 2nd March to 17th April. www.essexinfo.net/langford-ulting. Councillors will view documents prior to the next meeting when a response will be determined.
1489.6 Essex County Fire Rescue Service Consultation – clerk to circulate.

1489. Highways

- 1489.1 There are a number of on-going highways issues which clerk is pursuing.
1489.2 Noted that a number of potholes have now been repaired.
1489.3 Potholes at Blue Mills Lane/Rectory Road pull-in area. Await response.
1489.4 It was noted that gully clearance work has been taking place in the village.
1489.5 Clerk to report damaged footpath adjacent to Cartref and the bridge near the Bell.
1489.6 Clerk to report Church Hill footpath which is narrowing due to encroachment of undergrowth as the bank has slipped.

1490. Local Issues

- 1490.1 **Bell Meadow/Playground.** There were no issues to report and the book was duly signed. It was noted that Cllr. Durham had cut the meadow and that there are a couple of places where springs have made the ground very wet. Clerk to order new goal nets.
1490.2 **Footpaths Report** No issues to report.
1490.3 **School Report** Nothing to report.
1490.4 **Crime/Police Report Theft** Between 13/02/15 and 15/02/15 Suspect unknown has stolen two wooden gates from the front entrance of the school using means unknown. Location in The Street, WW.
1490.5 **Litter** Fly tip along Curling Tye Lane had been reported.
1490.6 **Broadband** It was noted that Cllr. Bass had written to Cllr. Bentley at ECC and the initial response was fairly negative. However subsequently we have been copied into a response from the Policy & Strategy Advisor on behalf of Cllr Penny Channer who provides a more detailed assessment of the situation and states that Woodham Walter falls into a category classed as eligible for public investment in the Phase 2 rollout. Cllr. Tompkins has volunteered to attend the Superfast Essex meeting on Wednesday 18th March.
1490.7 **Telephone Box** Noted that the broken window has been replaced.

1491. Correspondence

- 1491.1 RCCS 2015 Essex Village of the Year Information (Circulation)
1491.2 Danbury PC – re; Maldon LDP – A414 Proposals (Circulation)
1491.3 MDC Corporate Plan (Circulation)

1492. Points of Information

- 1492.1 Cllr. Mark Durham, Cllr. Henry Bass and Cllr. Penny Channer offered their apologies that they would not be able to attend the Annual Parish Meeting as it clashes with a meeting at Maldon District Council.
1492.2 Cllr. Mark Durham left the meeting room at 9.45pm. Agenda item 8.1 was then noted.

1493. Date of Next Parish Council Meetings:

The Chairman has called an Extraordinary Meeting in order to discuss the Planning application FUL/MAL/15/00047 on Wednesday 18th March at 8pm in Woodham Walter Village Hall.
The Annual Parish Meeting is on Monday 30th March at 8pm in Woodham Walter Village Hall.
Date of next Ordinary Parish Council Meeting Monday 13th April 2015 at 8pm in Women's Club.

Signed

Meeting ended at 9.50pm

Dated