

## MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.  
Held at 8pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

**Monday 8<sup>th</sup> January 2018**

### **Present:**

Cllr. Joanna Symons (Chairman)  
Cllr. John Brown  
Cllr. James Bunn  
Cllr. Jenny Hughes  
Cllr. James Rushton  
Cllr. John Tompkins  
Cllr. Peter Warren

Others: Jacky Bannerman (Parish Clerk)

Public: 0

**2231. Welcome** Cllr. Symons welcomed those present to the meeting.

**2232. Apologies for absence** It was noted that District Councillors Durham and Bass and County Councillor Channer were attending the North-West Planning Meeting at MDC.

**2233. Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Cllr. Tompkins declared a Non-Pecuniary Interest in Planning Application TCA/MAL/17/01397.

**2234. Public Forum** There were no members of the public present.

**2235. To approve Minutes of Ordinary Parish Council Meeting held on Monday 11<sup>th</sup> December**  
The minutes were approved as a true record of the meeting.

**2236. Matters Arising from the minutes – for report.**

There were no matters arising.

**2237. Bell Meadow Playground**

Update from Working Group. The questionnaire is in the final stages of development and will be distributed in January.

**2238. Planning – APPLICATIONS**

2238.1 HOUSE/MAL/17/01400 Ashman's Farmhouse, Curling Tye Lane  
Retrospective – single storey attached pool plant outbuilding, to existing granary workshop.  
Councillors support the application.

2238.2 LBC/MAL/17/01402 Ashman's Farmhouse, Curling Tye Lane  
Retrospective – single storey attached pool plant outbuilding, to existing granary workshop.  
Councillors support the application.

2238.3 LDE/MAL/17/01404 Ashman's Farmhouse, Curling Tye Lane  
Claim for Lawful Development Certificate for the existing landscaping, pool, surround and balustrade screening.  
Councillors support the application.

2238.4 LBC/MAL/17/01405 Ashman's Farmhouse, Curling Tye Lane  
Minor alterations – removal of section of modern brickwork to accommodate new opening through to utility.  
Councillors support the application.

2238.5 LDE/MAL/17/01424 Stables at West Bowers Farm, West Bowers Road  
Claim for a Lawful Development Certificate for existing use of stables for equestrian use, including the stabling of horses and storage of associated equestrian equipment  
Councillors raised no objections and had no evidence to offer.

2238.6 TCA/MAL/17/01397 Severn House, The Street  
T.1-3 Crab Apple. To trim the shoots/new growth by 2m  
Councillors support the application.

**2239. Planning – DECISIONS**

2239.1 LDE/MAL/17/00824 The Old Granary, West Bowers Farm

**REFUSE**

Claim for a lawful development certificate for the existing use of agricultural barn as a commercial unit. The Local Planning Authority is not satisfied that there is sufficient evidence to substantiate the claim that on the balance of probability the existing use for storage/commercial purposes of the agricultural barn known as the Old Granary is lawful.

2239.2 FUL/MAL/17/00768 Agricultural Building, Lodge Farm, Old London Road **APPROVE**  
Retrospective – change of use of agricultural building to office.

2239.3 FUL/MAL/17/01128 Land East of Bradwell Power Station **APPROVE**  
Application to carry out preliminary ground investigations and associated works in connection with a potential new Nuclear Power Station.

**2240. Other Planning Matters**

2240.1 Memorial Garden Trees – await response from Highways clerk has chased this up via Cllr. Channer. Information from local resident Paul Clark suggests that the land has Highway rights being part of the Highway margin—the installation of drainage and cables supports this and the granting of permission for a war memorial area was an act of ownership The highway authority should keep the trees in order unless there is a written agreement to the contrary. It was agreed that if no response is received from Highways in the next fortnight, that a planning application will be submitted serving notice on Highways as the owner of the land. The application needs to proceed so that works can take place to meet with the growing season.

2240.2 Parish Trigger update. Await response from MDC. Letter received from Priti Patel MP who will take the matter up with the Council. Copies of similar letters received from other Parish Councils have also been received which show that many Parish Council’s in the district are in unison objecting to these changes.

2240.3 Enforcement - await updates. 1) Clerk to chase up investigation at Warren Lodge Park as conditions are time critical. 2) Clerk to enquire if a lighting scheme for Granville Manor has been approved as some very bright external lighting has been noted.

**2241. Payments** The following payments were authorised and cheques duly signed.

2241.1 E-on –Monthly DD – £22.62 (inc. £1.08 VAT)

2241.2 A&J Lighting Solutions – Monthly DD £23.94 (inc. £3.99 VAT)

2241.3 Mrs J Bannerman - Clerks Salary 28 hours + allowance & holiday pay £466.59

2241.4 National Society of Allotment & Leisure Gardeners Ltd £66.00 (£11.00 VAT) (Annual Membership Renewal – to be reimbursed by Woodham Walter Allotment association.)

**2242. Other Financial Matters**

2242.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
<b>Business Reserve A/C</b>				
11-Dec-17	Balance			12712.98
08-Jan-17	Transferred to A/C 60978876		500.00	12212.98
<b>Community Account</b>				
11-Dec-17	Balance			612.19
08-Jan-18	Transferred from A/C 40622818	500.00		1112.19
08-Jan-18	January Debits		579.15	533.04

2242.2 Budget and Precept 2018/2019. After careful consideration and discussion Cllr. John Tompkins proposed and Cllr. John Brown seconded that the budget and precept request for 2018/19 be approved, all councillors were in agreement.

The Precept requirement is £15,601.00 which is an increase of 10%, this equates to an annual figure of £57.91 per Band D property, an increase of £5.26 per household.

2242.3 Community Protection Team – a major new expenditure budgeted for 2018/19 is agreeing a Service Level Agreement with the CPT from Maldon District Council. It was agreed that Adrian Rayner be invited to the next Parish Council meeting to discuss the services that the Parish Council would like them to carry out in the village, including TruCam Speed Watch, Parking Enforcement, Dog Fouling, Fly tipping and anti-social behaviour. Councillors would also like to find out what feedback the Parish Council will receive from the team. Clerk to arrange.

**2243. Reports Of the District/County Councillor** There were no reports available.

**2244. Other Council Matters**

2244.1 Woodham Walter Common. The orienteering event on 28th January has been approved by Essex Wildlife Trust. The organisers have provided a risk assessment and agreed to the Parish Council request for ensuring the area remains litter free.

2244.2 Bell Meadow Village Association. Cllr. Hughes awaits details of the next meeting.

2244.3 Allotments Association. There was no information to report.

2244.4 Councillor Training –Saturday 20<sup>th</sup> January, 10am-12pm. This has been confirmed. All councillors to attend.

2244.5 Parish Council Chairman/Vice Chairman – notice received from Cllr. James Rushton that he is no longer able to take up the Chairmanship in May 2018. Councillors understood his reasons due to work commitments and were keen that he remain a Parish Councillor, which he agreed. Councillors considered alternative arrangements. It was proposed by Cllr. Joanna Symons and Seconded by Cllr. Peter Warren, that Cllr. John Tompkins be the new Vice Chairman with a view to taking over the Chairmanship in May 2018, all councillors were in agreement. Other councillors to give due consideration to the next Vice Chairman position which will be voted on at the AGM in May.

2244.6 Cllr. Jenny Hughes signed the Consent to Email service agreement.

#### **2245. Consultations/Questionnaires**

2245.1 CCG's in mid and south Essex – Public Consultation launched (runs until 9<sup>th</sup> March)

These proposals set out the ambition to reorganise services across hospital sites in Basildon, Chelmsford, Southend and Orsett so that they are working together to deliver the best services they can, using people and resources as effectively as possible for the greatest benefit. Full details of the consultation proposals can be found at [www.nhsmidandsouthessex.co.uk](http://www.nhsmidandsouthessex.co.uk).

Cllr. Tompkins reported on his findings. The report seems to make a sensible business proposition in terms of local healthcare. However, transport arrangements have not been considered effectively.

There are no public transport options from Woodham Walter to Southend or Basildon. Patients and visitors would have to rely on their own transport to these locations for the specialist services proposed to be located there. It was acknowledged that public transport options to Broomfield are also an issue but because Broomfield is a more local option, this is less onerous and there are links to Broomfield via the Park and Ride Bus service. Cllr. Tompkins has requested a paper copy of the report and this will be circulated in order that a Parish Council response can be discussed at the February meeting.

Also consider asking of other Parish Councils have considered the transport issues.

**2246. Highways** No information to report.

#### **2247. Local Issues**

2247.1 Bell Meadow 1) Gate at Bell Meadow – await final quote 2) There were no issues to report and the book was duly signed.

2247.2 Footpaths Report. 1) Temporary closure notice of Footpath 12 from Little Baddow Road to Warren. Scheduled to commence 8<sup>th</sup> January to 9<sup>th</sup> March 2018 while essential maintenance work on strategic water main which passes over the brook is undertaken by Essex & Suffolk Water.

2) Highways Act 1980 Section 119 Essex County Council intend to make an Order to divert Footpath 33 in the parish of Woodham Walter in the District of Maldon. The definitive route of this footpath, north of Hoe Mill, has not been available for many years and the public are able to use Footpath 14 (Ulting) to the north as an alternative. It is proposed to divert the path to create a north south link to connect to Bridleway 2 near Ravens Farm. This is an informal consultation only. Councillors are in favour of the proposal which would create a nice new route for walkers. Clerk to respond.

3) Cllr. Warren also reported that the trees had been cleared by Lee Carter from FP37 and Essex & Suffolk Water from FP12.

2247.3 School Report. Councillor Symons reported that the Headteacher is currently on leave of absence due to a family illness. Alternative arrangements have been put in place during this period.

2247.4 Crime/Police Report. No information to report.

2247.5 Litter. Clerk to arrange February Litter pick with Colin Warner. Date tbc Saturday 24<sup>th</sup> February with a reserve date of 3<sup>rd</sup> March.

2247.6 Broadband – Cllr. Brown and Graham Bannerman to attend Superfast update meeting.

2247.7 Zig Zag Lines – await response.

2247.8 Bus Services –Await response from Arrow Taxis.

2247.9 Defibrillator Committee Report – Cllr. Tompkins is representing the Parish Council on the St Michael's Church led committee. He reported that based on an extremely detailed and costed paper prepared by an experienced 'Barts' trained defibrillator operator (The Hospital of St Bartholomew the Great, Smithfield) written in September (2017), the project is proceeding to the fund-raising stage. It is hoped to receive a significant grant from a local (Maldon) source and there is a fund-raising talk on St Roger of Beeleigh on February 10<sup>th</sup> at 19:00 in the Church to kick-start the project.

The talk is very interesting and of local interest and will be given by local historical researcher Stephen Nunn who writes for the Maldon and Burnham Standard on historical matters and is also a Past Mayor of Maldon. Tickets, including refreshments are priced at £8.00 pp and are available from John Tompkins the Church Wardens and others. See posters around the Village.

2247.10 Telephone Kiosk – Await removal of telephony equipment.

**2248. Matters Raised by Local Residents**

2248.1 Top Road – some residents have spoken to Clerk and Councillors regarding fitting security chains to front doors. Whilst this is not really a Parish Council responsibility it was agreed that clerk should write to Moat Housing and request that they be fitted.

**2249. Correspondence**

2249.1 ECC – Notification that Essex County Council (ECC) and Southend-on-Sea Borough Council (SBC) have both adopted their joint prepared Waste Local Plan. This Plan sets out the Councils' strategy and policies for waste development until 2032.

2249.2 EWT/Living Landscapes – Hedgerow planting in Woodham Walter – Thursday 8<sup>th</sup> March (tbc)  
Clerk to respond that we hope to send a representative for this planting.

2249.3 Little Baddow PC – Nuclear Waste Management – meeting on Wednesday 17 January at 7.30pm – Cllr. Symons to represent Woodham Walter.

2249.4 Other items of correspondence emailed or put in drop box.

**2250. Points of Information and Items for the next Agenda**

2250.1 Cllr. Hughes notified that she would be lambing and may not be available for the February meeting.

**2251. Date of Next Parish Council Meeting:**

Date of next Ordinary Parish Council Meeting Monday 12<sup>th</sup> February 2018 at 8pm in Women's Club.

Signed

**Meeting ended at 9.20pm**

Dated